PROPERTY AND INSURANCE COMMITTEE June 10, 2008

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Wednesday, June 10, 2008 at 4:00 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom Absent: Orrin Helmer

Mike Stoddard Gus Mueller Gene Schroeder

Also Present:

Marge Bostelmann, County Clerk Jeff Haase, Assistant Corporation Counsel Eric Lawson, Potter Lawson

Others Present: Linda Van Ness, Mark Podoll, Lori Evans, Winn Collins, Judge McMonigal, Gene Hanke, Elden Dallman, Deb Schubert, Joanne Guden, Roberta Erdmann, Dan Priske, Maureen Schweder, Frank Wertz, Al Shute.

AGENDA

Motion/second(Stoddard/Schroeder) to approve the agenda. Motion carried.

DISCUSSION AND ACTION ON LONG RANGE PLAN

- Potter Lawson Contract Amendment
- Discussion on Proposed Space Increase
- Discussion of Space Utilization

Bostelmann passed out emails for Kurt Berner and Eric Lawson relating to questions on the proposed additional space. Schroeder stated that he believe that the space may need to be reallocated. Discussion was held on need for the community room on the first floor of HHS and if it can be moved up to the second floor for the room to be used as a hearing room. Eric Lawson stated that he would like to meet with all the department heads involved and discuss some items because when one department is satisfied then another question comes up in a different department.

Schroeder suggested that the resolution be put on hold and that Lawson meet with the department heads.

Van Ness stated that the architects have been excellent to work with and she is willing to work with the other department heads to discuss changes. Eric Lawson explained how moving the community room upstairs may help accommodate some of the space requirements.

Discussion was held on the need for the IT department to be located at the new building. Judge McMonigal stated that when the courts were being designed, the lower floor was already designed and therefore the courts had to fit on top of the lower level and it does not fit.

Stoddard stated that you can not get a \$30 million project for \$24 million dollars.

RESOLUTION RE: INCREASE PROJECT SIZE AND COST FOR COUNTY A BUILDING PROJECT

A resolution was presented for the additional space that was determined to be needed. Schroeder stated that he believes a resolution should be sent to the Board stating that the department heads should get together and meet to discuss space and that a time and material contract with Potter Lawson be signed for the schematic design changes. Judge stated that the department head meeting will not help the lack of space for the courts; he does not want to reduce space in any of the other offices. Additional discussion held.

Motion/second(Schroeder/Mueller) to amend the resolution to read as follows:

- Approximately 3.5 feet of additional length to the courtrooms and add approximately 5.0 feet of additional width to the building to expand the circulation space in the second floor public corridor
- Two conference rooms off of the second floor public judicial corridor for approximately 450 square feet.
- Space to the second floor judicial office area to create a staff break room adjacent to the stairs for 100 square feet
- The IT Department and Veterans Service Department
- To accommodate a public defender office, court commissioner office, family mediation office and corporation counsel office if possible

And authorizes additional fees on an hourly basis for Potter Lawson not to exceed an estimated \$10,000

Motion carried. Roll call vote, 4 ayes to 0 nays.

Mueller was excused at 5:55 pm.

Motion/second(Stoddard/Schroeder) recess for 10 minutes so the clerk can make the changes to the resolution. Motion carried. 6:10 pm

COMMITTEE DISCUSSION

Special meeting on July 2nd at 4:30 pm

ADJOURNMENT

Motion/second(Stoddard/Schroeder) to adjourn at 6:30 p.m. Motion carried.

Submitted by.

Marge Bostelmann County Clerk